



## Prescription Refill Policy



*To eliminate paperwork and unnecessary phone calls, your physician will provide you enough medication to last until your next follow-up appointment. It should be unusual for you to need medication outside of your scheduled appointment, but refill requests are fulfilled with the following criteria in mind:*

- Faxed prescription refill requests are not accepted from pharmacies.
- To submit a prescription refill request, please call us at **(404)-255-5956** and press the corresponding number to reach your provider's care team. Please leave a detailed message with your full name, date of birth, and medication information; please note that all requests will be handled within 24 hours.
- Our practice will handle all refill requests submitted after 3:00pm, during weekends, and holidays, the next business day except in an urgent situation.
- We will send your refill electronically to the pharmacy documented in your medical record unless you request otherwise. We cannot call in any controlled medications. All patients must pick-up their controlled medication prescriptions in person. You may need to travel to the clinic location where your provider is located that day because written prescriptions require their signature.
- Any requested medication must have been previously ordered by an Articularis Healthcare provider and you must have visited him/her within the last year.
- Our practice will prescribe or refill only enough of your medication to last until your next appointment with your provider.
- Refills of DMARDS medications may require bloodwork prior to fulfill the refill request.

Signature of Patient / Legal Guardian	Date
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